

Rogers Middle School

Student Handbook 2017-2018

Michelle Flood, Principal

**219 Northfield Road
Rochester, NY 14617**

Phone: (585) 342-1330

General Information

Time Schedule

The School day extends from 9:00 a.m. until 3:05 p.m. with a homeroom period and a 45-minute lunch period. ***Students may enter the building at 8:50 a.m.** and are expected to be out of the building by 3:10 p.m. unless under the supervision of a teacher for make-up work or a scheduled activity. By 3:15 p.m. students should be off school grounds and on the way home.

Students are not to be present on school grounds before 8:30 a.m., with the exception of students who are participating in supervised school activities. Outside supervision starts at 8:30 a.m. when the buses arrive. Please check the time your child is starting out for school and try to time his or her arrival between 8:45 a.m. and 8:55 a.m.

Staff Voice Mail

To leave a voice mail message for a staff member, please dial 336-3150, choose “Directory” and follow the prompts to spell the name.

Staff E-Mail

To e-mail a staff member, use the following format:

First name underscore last name **@westiron.monroe.edu** (no spaces)

Example: john_smith@westiron.monroe.edu

West Irondequoit CSD 2017-18 School Calendar



Faculty Orientation/Supt. Workshop Day



First Day for Students



Holiday/Recess



Local/Regents Exams



Annual Budget Vote/Election



Conference Days

July

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

March

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

June

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Sept. 4	Labor Day – No School
Sept. 5	Faculty Orientation/Supt. Workshop Day
Sept. 6	Superintendent Workshop Day
Sept. 7	School Opens – Grades 1 - 12
Sept. 8	School Opens - Kindergarten
Oct. 9	Columbus Day – No School
Nov. 10	Veterans Day – No School
Nov. 15	Gr. K-4 Full-day Conf. – No School K-4
Nov. 22-24	Thanksgiving Recess – No School
Dec. 25-29	Holiday Recess – No School
Jan. 1	Holiday Recess – No School
Jan. 2	School Resumes
Jan. 15	Martin Luther King Day – No School
Jan. 22-26	IHS Local/Regents Exams
Feb. 19-23	Winter Recess - No School
Mar. 30	Holiday Recess – No School
Apr. 2-6	Spring Recess – No School
Apr. 25	Gr. K-4 Half-Day Release for Conferences
May 15	Annual Budget Vote/Election
May 28	Memorial Day – No School
June 12-22	Local/Regents Exams
June 20	Last Day of School for Grades K-6
June 22	Regents Rating Day – Last K-12 Faculty Day
June 17	Graduation

Faculty Days 185 Student Days 183

Fifth Grade Schedule

Period	Time
Activity	8:10 - 9:00
Homeroom	9:00 - 9:05
1	9:05 - 9:50
2	9:50 - 10:35
3	10:35 - 11:20
Lunch	11:20 - 12:05
5	12:05 - 12:50
6	12:50 - 1:35
7	1:35 - 2:20
8	2:20 - 3:05

Sixth Grade Schedule

Period	Time
Activity	8:10 - 9:00
Homeroom	9:00 - 9:05
1	9:05 - 9:50
2	9:50 - 10:35
3	10:35 - 11:20
4	11:20 - 12:05
Lunch	12:05 - 12:50
6	12:50 - 1:35
7	1:35 - 2:20
8	2:20 - 3:05

Fourth Grade Schedule

Period	Time
Activity	8:10 - 9:00
Morning	9:00 - 12:50
Lunch	12:50 - 1:35
Afternoon	1:35 - 3:05

Activity Period

An activity period is held from 8:10 - 9:00 a.m. Students entering the building at 8:10 a.m. to 9:00 a.m. for extra help or to use the library must have a pass. Students entering the building for musical activities or the 8:10 physical education intramurals program must report directly to the rooms. Students should not be roaming the halls.

ACTIVITY	MEETING DAYS
INTRAMURALS - 4 TH Grade	A
INTRAMURALS - 5 TH Grade	C
INTRAMURALS - 6 TH Grade	B
BAND - 4 th Grade	D and S
BAND - 5 th	B and E
BAND - 6 th	A and C
ORCHESTRA - 4 th Grade	D and S
ORCHESTRA - 5 th & 6 th Grade	A and E
CHORUS - 5 th & 6 th Grade (In Gym)	D and S

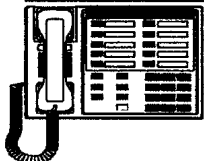
Homeroom Procedures

The homeroom period is five minutes in duration (9:00 a.m. to 9:05 a.m.) during which time:

- Attendance is taken
- Attention is given to announcements
- Pledge of Allegiance is recited
- Excuses for absence and dismissal are collected.

The homeroom period is an important part of the day during which students prepare themselves for the day as well as accomplishing the activities outlined above. It is a quiet time. If your child arrives to homeroom after 9:00, he/she will be marked tardy.

Absence Procedures



Absence from school for any reason should be reported by telephone on the day of absence before 9:30 a.m. **Please call the health office at 336-3030.** An answering machine will take calls before 8:30 a.m. Please give your child's name and the reason for his/her absence.

Following this call, it will be assumed that the student is at home until such time as he/she returns to school. If a pupil is absent and the absence is not reported, the school will attempt to contact the parent.

On the day of return to school following an absence, the student must bring a written statement from the parent, giving date(s) of and specific reason for the absence. **A similar statement is requested for all instances of tardiness and /or early dismissal.**

Upon entering school after homeroom starts [9:00 a.m.] **students must report to the health office and sign in.**

Students with emergency appointments during school hours may be excused only upon the written request of their parents. The request must be specific and must be given to homeroom teachers before school. Students leaving school for early dismissal must report to the health office and sign out. They must be accompanied by a parent or another adult when they leave the building.

For absences of **two or more days** parents may call the school office to obtain homework assignments. The school needs 24 hours notice before the materials are to be picked up. Parents may pick up assignments from the main office and materials from their child's locker at 3:05 p.m.

For absences of a shorter duration it is recommended that the student contact a classmate for assignments. If a student is going to be absent for a long period of time due to a serious illness or injury, parents should contact the student's counselor or classroom teacher.

Parent Responsibilities

Emergency Information Form: Parents are responsible for submitting a completed emergency form for each school year. It will be kept in the Health Office. Updating information on these forms is the responsibility of the parent.

Vacations: Absences for vacations are considered illegal under New York State law. The school is not responsible for providing assignments or make-up tests a student will miss during an illegal absence.

Personal Telephone Messages: Personal phone messages for students will NOT be delivered, except in case of an emergency. Personal phone messages will be delivered to students by the main office staff. Please use discretion when making this request, since we prefer not to interrupt instruction.



Telephone

Children who need to call home may do so. We ask that children make only NECESSARY phone calls pertaining to school activities. Plans for going over to a friend's home after school should be made the evening before.

The phones in the Main Office are available for student use on an EMERGENCY only basis.

Locks and Lockers

Lockers are the property of the school district. A locker will be assigned to each student at the beginning of the school year. A student is then responsible for:

- keeping his own locker clean, inside and out
- not defacing his or any other locker
- reporting broken or faulty lockers to the office



Thefts from lockers should be reported to the office.

A student shall not keep any item in a school locker that might cause disruption on school property.

Students are permitted to go to their lockers four times each day: in the morning before homeroom, before their lunch period, after their lunch period and at the end of the school day. Students should not go to their lockers at other times of the day.

Locks: The district provides locks to secure student lockers.

We strongly urge students to observe these precautions:

- Don't share the combination with anyone other than homeroom teacher and parents.
- Snap the lock completely and spin the dial.
- Speak up to anyone you see tampering with locks or report the name to a teacher or the office.
- Keep your locker locked at all times!

Bicycles



- Children are allowed to ride their bicycles to school with permission of their parents. We are very concerned that children know and follow safety rules on their bicycles.

Bicycles should be parked in the bike rack next to the main building. Students must provide their own locks and lock their bicycles. The school district assumes no liability for bicycles parked on school property.

Health Services

The Health Office, located next to the Rogers Main Office on the first floor, is open during the day to receive students who become ill or injured at school. No student who is ill or injured should leave the school grounds without first reporting to the medical office. Students must have a pass from a teacher in order to be admitted to the health office.

Each student is given a yearly health screening per New York State guidelines. This includes vision, hearing, scoliosis, height and weight and health history. If you have concerns please call the Health Office and we will look into the matter as soon as possible.

New York State law also requires each student to have a physical exam upon entering kindergarten, 2nd grade, 4th grade, 7th grade and 10th grade or when entering a new school district. We recommend you use your private physician for this exam. If you do not have a private physician, or if documentation of the physical exam is not received, at your request a physical may be provided by our school physician or nurse practitioner from Rochester General Hospital.



Students are not allowed to carry any medication or to keep medications in their lockers. Students with asthma may carry prescribed inhalers with written MD and parent permission. If a student requires other medications, please contact the Health Office.

The school nurse must have the following to administer medication (including over the counter medication) to students:

1. The written request from the physician indicating the frequency and dosage of the prescribed medication.
2. The written request from the parent.
3. Medication **MUST** be in the original prescription container.
4. Medication **MUST** be delivered to school by parent.
5. Medication request **MUST** be renewed annually.



If a child has an injury that requires the use of crutches in school, a written order must be obtained from the student's physician and permission also given, in writing, by the parent.

Accidental Injury Coverage



The school district has contracted with Rochester Blue Cross/Blue Shield to provide limited coverage for accidental injury suffered by a student during school, on the way to or from school and during school-sponsored and supervised activities, including athletics.

Any injury should be reported immediately to the school nurse, teacher or supervisor in charge.

Lost and Found

A student who finds items of value in the school building or on school grounds is required to turn them in to the office. Lost items may be claimed before and after school. The Lost and Found is located outside the cafeteria for books, clothes, etc.

Emergency Drill Procedures

Fire Alarm, Bomb Threats and Civil Disturbance warnings must be observed quickly and quietly.

Fire Drill Procedure - At the sound of the fire alarm all students must leave the building single file and in good order and move at least 100 feet from the building. An all-clear signal indicates when it is safe to return to the building. Students who are not in a classroom must observe the same procedure.

Bomb Threat Procedure - Follow directions as announced by school authorities.

Civil Disturbance Procedure - The signal for a civil disturbance alarm will be an announcement. Students and staff will follow lock down procedures.

Emergency Closings

There may be times, due to adverse weather or other emergencies, when it will be necessary to close one or more schools. In order to inform the community, the district will implement the Media Notification Plan. Using assigned secure codes we directly contact major television and radio stations (WROC TV, CH. 8, RNews CH. 9, WHEC TV, CH. 10, WHAM TV, CH. 13, WXXI, WHAM, 1180 AM, WXXI, 1370) with details of the situation. If school is closed on successive days, the announcement will be repeated each day.



Should it be necessary to close school during the day, the district will take actions to ensure the safety of children and staff and the Media Notification Plan will be implemented. The following procedures will apply:

K-8: Parents must fill out and return an Emergency Notification form in September. Parents will be contacted via the district's automated messaging service. Thus, it is crucial that we always have correct, up to date phone numbers.

Students will be released in accordance with instructions on each child's emergency form. Review with your child the procedure to be followed if s/he arrives at home and you are not there. If conditions permit, busses will be available to transport students who regularly ride the bus.

Please review with your children, neighbors and relatives the plans you have pre-arranged, should an early dismissal or emergency school closing occur. We appreciate your efforts to keep your family's personal contact information up-to-date throughout the school year as home, work, cell and pager numbers change. It is crucial that parents understand the emergency notification procedures we are using and that you think about how you and your children will respond under these rare circumstances.

Please do not call the school during adverse weather conditions. Outside lines are limited, and the school needs to receive further communications. No child will be dismissed without notifying a parent or the authorized adult designated on the Emergency Closing Card.

Field Trips



Field trips are scheduled by teachers to provide enrichment opportunities for students. Parental permission given in writing is required before participation is permitted. Special approval of the Board of Education is required for trips of long distance or which would entail overnight accommodations.

Visitors

All visitors to Rogers School must sign in at the main office for permission to be in the building. Parents and family members are welcome at Rogers; however, we discourage interrupting class time as it affects all of our students who are here to learn.

Student requests for friends to visit Rogers' classes or to attend social activities will not be honored.

Transportation

Questions about transportation issues should be directed to the Transportation Office at 342-5500.

Students being bused to Rogers School are scheduled to arrive at approximately 8:50 a.m. and depart at approximately 3:15 p.m.

If there are questions concerning the Urban-Suburban school buses during a snow emergency or at any other time, you may call the Urban Suburban office at 458-4280 or West Irondequoit Transportation at 336-2992.

Extracurricular Activities

There are a variety of extracurricular activities offered to students at Rogers School, ranging from musical groups to intramurals and special interest clubs. Information about these is made available to students in homeroom through the announcements. Students are invited to join any activities that meet their interests. Specific activities vary from year to year, but include many of the following:



Poetry Club
Science Club
Chess Club
Ice Skating Club
Intramurals

Music Groups
Snowsports Club
Odyssey of the Mind
Roller Skating
Math Club

Leadership Corps
Yearbook
Spirit Club
Reading Club

Cell Phones:

Cell phones are not necessary during school hours. In an emergency, students can call home from the main office or classroom phone.

We understand that a parent might want their child to have a cell phone while walking to or from school. The cell phone needs to be turned off and in the student's locker during school hours.

Teachers will take cell phones from students if discovered in class. The cell phone will be brought to the main office where the student can pick it up at the end of the day.

The school is not responsible for lost or stolen cell phones.

Student Conduct

At Rogers School we C. A. R. E.

Behavior Goals:

Cooperate with all members of the school community

Appreciate and accept each other's differences

Respect ourselves, others and property

Excel by doing our best, through trying our hardest

Behavior Expectations for All Students:

Throughout the Day (Schoolwide):

- Show respect and courtesy to all people.
- Behave safely.
- Walk quietly in and around the school.
- Use appropriate language.
- Leave your gum at home.

Classroom Guidelines:

- Be respectful of other students and your teacher.
- Treat others as you would like to be treated.
- Follow directions of your teacher.

Hallway Guidelines:

- Walk at all times.
- Always speak in a low voice so other students will not be disturbed.
- Stay on the right side.
- Stay in line when you are with your class.
- Always have permission to go to the bathroom and return to your room quickly.

Lunchroom Guidelines:

- Be nice to other people.
- Always talk in a moderate voice.
- If you need help, raise your hand.
- Stay in your seat until dismissed.
- Eat your own lunch only.
- Clean up your area.
- Clean the table on your assigned letter day.

Lunch Activity Guidelines:

- Be kind to others, reach out and make new friends.
- Stay in assigned lunch activity.
- Follow directions of the activity monitor.

Failure to Obey the Rules - Any student who violates any of the rules of conduct shall be subject to immediate and appropriate disciplinary action. Such disciplinary action may include one or more of the following: warning, reprimand, loss of privilege, detention or suspension, along with parent notification.

Gum - Chewing gum is not permitted at any time in Rogers, including after school and evening functions. Students are not to bring gum or candy to school. Candy may be a part of a lunch, but as such must be eaten at that time. NO candy or gum may be sold by students in school.

Food - Food, ice cream, candy, or beverages should only be eaten in the cafeteria. Any food or beverage not eaten at the end of lunch will be discarded.



Water Bottles -Students will be permitted to carry water bottles with clear water.

Fighting - Fighting and horseplay are not permitted. Students involved in fights may be subject to suspension.



Smoking - Students are not permitted to carry cigarettes to school or smoke anywhere in school, on the campus, or on the way to and from school. Students in violation of this rule will be subject to suspension. Board of Education Policy states that schools are smoke free areas.

Items Not Allowed - Radios, Pagers, MP3, Gameboys, Laser Pointers, Toys, Hats, Dangerous & Distracting articles should not be brought to school. Students should not bring colored hair spray to school. Spray is dangerous to eyes and distracting academically. Teachers may confiscate such items.



Skateboard Policy:

As per School Board policy, rollerblades, skateboards and scooters cannot be used on school property. With permission from their parents, students may use rollerblades or skateboards as a means of transportation to and from school. However, these items must be removed immediately upon arrival on school grounds and stored in student lockers.

Dress - Good taste in clothing and grooming is expected of all students. The standard of student dress is governed by the following sources:

- The parents who exercise control when buying clothes and when their child dresses for school.
- The students themselves, who like the parents, exercise judgment when buying clothes and when dressing in the morning.
- The school administration which recognizes the right of the parents to determine their children's dress. As long as the clothing is not indecent, dangerous, distracting and does not interfere with the education process, it will be allowed with the following exceptions:
 - ⇒ Gym attire or distracting shorts and outfits are not permitted.
 - ⇒ Outside jackets are not to be worn in school, except for lunch activities taking place outside.

Students are expected to take care of their grooming needs outside the classroom. These restrictions may be modified only at the discretion of the Principal.

Obscenity – Writing and/or using profane language as well as making obscene gestures is not permitted in school. Likewise, drawing displaying and possessing obscene pictures is not allowed.

Snow – Throwing snow or ice on school property or on the way to and from school is not permitted. Students violating this rule may be subject to suspension.

Fire Hazards – Matches, lighters, or other fire hazards are not permitted in school or on school grounds. Students in violation of this rule may be subject to suspension.

Inappropriate Behavior and Unlawful Activities

Certain activities and behaviors are not only against school rules but are counter to state or federal criminal codes and are, therefore, illegal. Involvement in any of these activities will have severe consequences and may result in suspension.

Theft- Taking or possessing articles that do not belong to you without the knowledge or permission of the owner is illegal. Violators are subject to prosecution.

Social Media and Cyberspace

The responsible use of electronic devices, cell phones and social media before, during and after the school day is critical to promoting healthy decision making and a positive climate and culture in our schools. Inappropriate use that includes but is not limited to harassment, bullying, threatening or intimidation of any kind or that creates a disruption to the normal business of the school day will result in school based consequences to include in-school or out-of-school suspension. If the conduct occurs off school grounds and causes or threatens to cause ill will towards a student, the building, or its staff, the conduct will be treated just as it had occurred at school, and the school administration will impose consequences in accordance with the inappropriate conduct.

Harassment – Verbal or physical attempts to threaten, intimidate, bully, insult, or abuse any student or staff member are forbidden.

What Is Bullying?

Bullying is any repeated aggressive behavior between students in which one student (“the bully”) has more power than another (“the victim”). As a result of this imbalance in physical, psychological and/or social power, the victim is unable to defend him or herself against the bully.

What Is Relational Aggression?

Contrary to what some people may believe, bullying is NOT all physical. *Relational Aggression* describes acts that harm others through damage or threats of damage to the victim’s feelings, relationships or acceptance. Examples include:

- Teasing someone
- Ignoring someone or encouraging others to ignore them
- Making up lies or spreading rumors
- Mean notes, pictures or comments
- Hate stares or eye rolling
- Turning your back on someone
- Whispering to one person while another is watching

Relational Aggression IS Bullying! As a school community, we feel that it is our responsibility to both educate our students about bullying and to protect them from it. All instances of bullying reported to school personnel, both physical and relational, will be taken seriously.

Sexual Harassment – The West Irondequoit Central School District is committed to creating and maintaining a learning environment which is free of discrimination and intimidation, one in which every employee and student is entitled to be treated with dignity and respect.

Accordingly, the West Irondequoit Central School District strictly prohibits sexual harassment of students by district employees, as well as by other students, on school grounds or in connection with any school related activities or programs. Staff members and/or students who commit acts of sexual harassment toward West Irondequoit students may be disciplined for their misconduct. Sexual harassment is defined as unwelcome verbal, symbolic, or physical conduct of a sexual nature.

Firecrackers - Explosive devices used as noisemakers are disruptive, dangerous and illegal. Possession or use on school property is prohibited.

Weapons/Explosives - A student shall not use or possess any weapons or explosives on school premises. Any knife is considered a weapon.

The policy adopted by the Board of Education is as follows:

No person shall have in his/her possession on school district property any object, whether licensed or not, that can reasonably be considered a weapon and which could be used to inflict any physical harm, property damage and/or disturbance of the public order. This prohibition shall also include any object that would reasonably be considered a realistic facsimile of a weapon. Exceptions to these prohibitions are not possible without the explicit permission of the Superintendent of Schools.

Toy guns, of any type, are not permitted in school for any reason!

Loitering On Campus - No person is permitted on school grounds after 11:00 p.m. without Board of Education approval.

Alcoholic beverages are prohibited on school grounds. Loud or disorderly gatherings are prohibited. Violators will be prosecuted.

Drugs or Alcohol - Students selling, possessing, or using drugs or alcohol on school grounds shall be placed on temporary suspension. They will be subject to a formal suspension hearing and referred to the police.

Vandalism - Destroying or defacing public or private property in the school or on the grounds, constitutes vandalism. All damage, intentional or accidental, must be reported to school officials immediately. Unreported damage will be considered intentional. Prosecution, restitution and long term suspension usually result from vandalism.

Rules for Use of Halls and Lavatory

Before School - Students should not enter the building until 8:50 a.m. Exceptions to this rule include morning activities and special permission by a teacher. Students are expected to go to their hall lockers and then proceed to their homeroom where they are to remain. Students are not to loiter in the halls. Students not in homeroom by 9:00 a.m. are considered tardy.

Lavatory Conduct - Students may be granted permission to go to the lavatory by a classroom teacher. Good conduct is expected in lavatories at all times.

Passes - During class time students must have a pass to be in the hall whether going to the main office, counselor's office, library, lavatory, or to a specific teacher.

Students wishing to see the nurse must have a pass from a teacher. They are not to visit the Health Office during passing time without a pass. Students are to return signed passes to the issuing teacher.

Passing Time – Students walk (not run) to the RIGHT in hallways and on stairways. Orderliness is expected at all times. Students are expected to be in their seats at the end of the passing periods.

After School – Students required to meet with a teacher, attend a school activity or meeting after school are to report quickly to their destination. Those staying after school for any reason should make arrangements, in advance, for transportation home.

Students are not to loiter in halls, stairways, or school grounds after school. They are not to wait for other students. Students are expected to be out of the halls by 3:10 p.m.

Breakfast/Lunch Program

The school cafeteria prices for 2017-2018 are as follows: Breakfast for \$1.70 and complete lunches for \$2.75. **Buying milk separately costs \$.50.** If a student forgets his/her lunch or lunch money, he will be allowed to call home. If a parent cannot get a lunch or lunch money to school by the child's lunch period, students may get a peanut butter and jelly sandwich (or cheese if allergic to peanut butter) and a milk. The student will be expected to pay the cafeteria \$.50 the next day to cover the cost of that lunch. Parents may pay ahead for lunches; please call the cafeteria for details (342-1330).



Students are to select a tray, utensils and napkin. Extra food and ice cream may be purchased until 10 minutes before lunch period ends.

Students may sit with friends, provided conduct is satisfactory. After the first week of school, the chosen seat becomes permanent, changed only by the supervisors on a six-week basis.

When an individual has finished eating, he will clean up his area and throw away all disposable items. Papers on the floor are everyone's responsibility. Each day a different student becomes the table monitor, responsible to be sure the table is clean. After cleaning the table, students should return to their seats to await dismissal. Students will be expected to show respect. **Loud talking, shouting and poor table manners will not be tolerated.**

The cafeteria is expected to be a place where students can eat in an orderly and relaxing atmosphere. In order to assure these conditions with a minimum of supervision, a few rules and standard procedures are necessary.

Lunch Activities

Students rotate through a series of lunch activities. Lunch activities include intramurals, quiet games, voluntary homework help and movies.

Bus Rider Rules



Look both ways before crossing streets. Be sure there is no oncoming traffic.

Be at designated bus stop on time – not more than 10 minutes before scheduled bus arrival time in the morning.

Observe all safety precautions while waiting for the bus...

- ⇒ do not stand on the road
- ⇒ do not push, pull, or chase others
- ⇒ avoid trespassing on private property
- ⇒ avoid excessive noise.

Wait until the bus has come to a full stop before entering the roadway to board the bus or leaving your seat to get off the bus.

Take a seat as soon as you board the bus. Do not change seats while the bus is moving.

Conduct yourself properly at all times...

- ⇒ observe normal classroom conduct
- ⇒ do not throw anything on the bus, out of the bus, at the bus
- ⇒ do not distract the bus driver while the bus is in motion.
- ⇒ keep track of your personal property
- ⇒ eating, drinking of any beverage and smoking are not allowed on the bus

Note: Warn the driver of approaching danger if you have reason to believe the driver is unaware of such danger.

If the bus driver permits open windows, keep your arms and head inside the bus. Listen carefully to and obey the driver at all times. The driver is in charge at all times.

Transportation privileges may be suspended for disregard of the bus rider rules.

Bus Departure - Upon leaving school at the end of the school day, students may quietly socialize in a designated area before entering the bus. Those who behave in an uncontrolled manner such as running, chasing, or other types of hard play will jeopardize their bus privileges.

Physical Education Rules

P.E. Uniform Regulations - The recommended uniform for physical education class is sneakers with laces or Velcro (no slip-ons allowed), shorts, a T-shirt or top, white socks, sweatshirt and sweatpants.

- NO JEWELRY is allowed.
- Gym clothes should be washed frequently.
- Label [including sneakers] all parts of your uniform with your name with magic marker.

Excuse Policy:

Excuses will be honored if:

- They are on stationery from a doctor.
- They are from a parent, signed and dated.

Lock: (provided by the district)

- Do NOT share the combination.
- The combination will be filed in the physical education office.

Lost and Found:

- The lost and found box will be located in the locker room.
- If your name is found on the article, it will be returned to you.
- To insure good locker room hygiene, lost clothes will be kept two weeks and then will be disposed of.

Counselor Information

The Elementary Counselor is available for all students to help them grow as individuals.



The Counselor also communicates and/or consults with parents and teachers of students as the need arises. Parent/Teacher or Parent/Counselor conferences are coordinated by the Counseling Secretary. Students who would like to meet with the Counselor should make an appointment with the Counseling Secretary in the Main Office. Parents will be contacted if the need for ongoing counseling arises.

Academic Information

Homework - Homework is an effective aid to learning and is assigned for the following reasons:

- To reinforce skills learned in the classroom
- To provide independent practice
- To complete work not finished in the classroom
- To make up work missed due to absence
- To develop self-discipline, responsibility and organizational skills
- To allow sufficient time for creative projects



Grade Level	Days Per Week	Average Amount of Homework
Fourth	3 - 4	20-30 minutes
Fifth	Daily	45-60 minutes
Sixth	Daily	45-60 minutes
All Grades	Daily	15-20 minutes of reading for pleasure*

If there is no written work, students should review material or study ahead for quizzes and tests. Silent, sustained reading in a book of choice is also an alternative.

* A child is never too old to be read to!

Study Skills and Habits

Study habits and skills that have proven to be effective include:

1. Keeping an assignment planner – The Rogers Student Planner. Each child is given a free planner on the first day of school. If a child loses his/her planner, replacements are available at the Main Office for \$5.00.
2. Organizing all materials and supplies needed for each assignment.
3. Setting up a study schedule with appropriate breaks to avoid fatigue.
4. Keeping up-to-date on assignments.
5. Studying material on a regular daily basis in small segments rather than waiting until the day before a test.
6. Requesting assistance from the teacher or other resource people if additional help or explanations are needed.



Report Cards

1 st marking period ends	Thursday, November 9, 2017
Grade 4-6 report cards go home	Week of November 19, 2017
2 nd marking period ends	Thursday, January 18, 2018
Grade 4-6 report cards go home	Week of January 28, 2018
3 rd marking period ends	Thursday, March 29, 2018
Grade 4-6 report cards go home	Week of April 15, 2018
4 th marking period ends	Wednesday, June 20, 2018
Grade 4 report cards go home	Wednesday, June 20, 2018
Grade 5-6 report cards mailed	Tuesday, June 26, 2018

Interim Reports

Teachers who want to notify parents about student progress send an interim report home. The teacher will make recommendations for or recognition of improvement regarding work habits and study skills.

Honor Roll (grades 5 & 6)

In order to promote scholarship and recognize high achievement, an Honor Roll is posted after the first three reporting periods. All fifth and sixth grade students are eligible. The Honor Roll is posted in the newsletter and a letter of congratulations is sent to students who are on the Honor Roll. Criteria for the Honor Roll:

- Students must achieve a grade average of 85%.
- Students with a mark lower than a C+ or S, or who receive an “N” for effort In any subject will not be considered for the Honor Roll.



Effort Recognition (grades 5 & 6)

Students who consistently put forth outstanding effort in meeting their academic goals are recognized each quarter with a listing in the Rogers newsletter. In order to receive Effort Recognition, a student must receive four “O’s” (outstanding effort) and no “N’s” (need to improve) on his/her report card.