

# Meeting minutes

Tuesday, February 28, 2023 1:51 PM



## **West Irondequoit Teaching Learning Center**

Policy Board Meeting

March 23, 2023

In person location for the TLC at 45 Cooper Road Rochester, NY

The meeting was called to order by C. Young at 3:33\_\_\_\_\_ p.m.

**Minutes** recorded by: \_\_Melissa Pollet-Swidorski

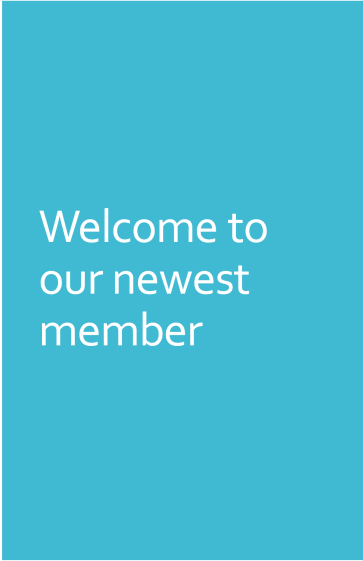
**In attendance (at TLC):** Steve Johnson, Jim Czadzeck, Corey Kurz, Michelle Flood, Taylor Lanham, Sara Edell, Christina Miga, Matt Metras, Janine Sciarabba, Casey Wagner, Melissa Pollet-Swidorski, Maria Behncke, Maureen Elliot, MaryAlice Behrens, Katrina Arndt,

**Absent:** Amanda Tabor, Julie Pfenninger, Joshua Diselet, Rosa Vargas-Cronin, Christine Baker-Marriage, Jamie Wixson, Cara Lewis

**Others Present:** Cecilia Young, TLC Director

### **Topics:**

- Meeting began at 3:33. Steve (Policy Board chair) opened the meeting with a warm welcome: what is the best thing about a rainy day?
- Essential question and learning targets were read aloud.



Welcome to  
our newest  
member

- Cara Lewis– replacing Meg Milne from Brookview

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1. **Old Business:** (Quorum is 12 members, not including Cecilia)

The quorum **is** present.

**Motion to approve February Meeting Minutes: Steve Johnson**

Second: Maria Behncke

All in favor: all

*Motion carried*

**Motion to approve updated TLC Director Job Description: Michelle Flood**

Second: Jim Czadzeck

All in favor: all

*Motion carried*

- Board members read over description of ghost walks to discuss whether funding could be shifted from pineapple walks to ghost walks in order to fund both opportunities.

**Motion to approve funding for ghost walks as an alternative to pineapple walks as written in the grant: Melissa Pollet-Swidorski**

Second: Michelle Flood

All in favor: all

*Motion carried*

- Cecilia then presented a director's update.

## 2. Director's Update:

Based on spring symposium, tech TOSA will create an asynchronous course to share with staff members

Shared the 3 pillars of Professional Learning Standards

### Budget Update-

Additional monies available for J. Maloy to run another workshop under code *purchased services*.

Under code *professional salaries* funds remain for 25, 1-hour courses. These are in-district funds.

Some money may need to be moved for travel expenses.

*Salaries for Professional staff- there is still 2,721*

## 3. Needs Assessment- Questions and Feedback

- The Board then analyzed the TLC Needs Assessment.
  - Teaching students of diverse needs, ELLs, content-based pedagogy, standards-based grading, trauma-informed teaching practice and student resilience, innovative teaching practices for the needs we are currently seeing with students, logistical barriers of getting staff to PD, LETRS training and science of reading, logistics of communicating with families and restructuring of mentoring program, PDs during contractual hours married to staff needs, engaging 21st century learning, how to lessen the fear of judgment with pineapple and ghost walks through dedicated time to debrief
- Cecilia shared upcoming sessions

## 7. Adjournment

Motion to adjourn at Maureen Elliot

Second by – Chrissy Miga

All in favor: all

**Motion carried**