

Rogers Middle School

219 Northfield Road
Rochester, NY 14617
Phone: (585) 342-1330
Peter J Hens, Interim Principal

Student & Family Handbook 2023-2024

Time Schedule

The school day extends from 8:50 a.m. until 3:05 p.m. with a homeroom period and a 45-minute lunch/recess period. ***Students may enter the building at 8:50 a.m. and are dismissed at 3:05 p.m., through Door #9,** unless under the supervision of a teacher for make-up work or a scheduled activity.

Please be advised that there is no supervision before 8:45: students are not to be present on school grounds before 8:40 a.m., except for those who participate in supervised school activities.

Staff Voice Mail

To leave a voice mail message for a staff member, please dial **336-3150**, choose “Directory” and follow the prompts to spell the name.

Staff E-Mail

To e-mail a staff member, use the following format:
First name, underscore last name @westiron.monroe.edu (no spaces)
Example: john_smith@westiron.monroe.edu

July

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

West Irondequoit CSD 2023-24 School Calendar



	Superintendent's Conference Day
	Conference Day
	Holiday/Recess
	Regents Exams
	Regents Rating Day

Sept. 4	Labor Day - No School
Sept. 5	Superintendent's Conference Day - No School K-12
Sept. 6	Superintendent's Conference Day - No School K-12
Sept. 7	First Day of School - Grades K-12
Oct. 6	Superintendent's Conference Day - No School K-12
Oct. 9	Indigenous Peoples' Day
Nov. 10	Veterans Day - No School
Nov. 22-24	Thanksgiving Recess - No School
Dec. 8	K-12 Parent-Teacher Conference Day - No School K-12
Dec. 25-29	Holiday Recess - No School
Jan. 2	School Resumes
Jan. 15	Martin Luther King Day - No School
Jan. 23-26	Regents Exams
Jan. 26	Rating Day - No School Grades 9-12
Feb. 19-23	Winter Recess - No School
Mar. 29-Apr. 8	Spring Recess - No School
Apr. 26	K-4 Parent-Teacher Conference Day - Half-day Grades K-4
May 27	Memorial Day Recess - No School
June 13	Last Day of school for Grades 9-12
June 4, 14-26	Regents Exams
June 17	Regents Rating Day
June 19	Juneteenth - No School
June 24	Last Day of School Grades K-6
June 26	Regents Rating Day/ Last Day all Students and Faculty
	Graduation TBD

Faculty Days 186 Student Days 182

January

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

March

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Approved by the Board of Education: 3/2/23

*187th Faculty day-discretionary time to complete mandatory trainings between 9/1/23-10/10/23

General Information

Rogers Class Schedule

2023-2024

9:00 – 9:05 a.m.	Homeroom	
9:05 – 9:50 a.m.	Period 1	
9:50 – 10:35 a.m.	Period 2	
10:35 – 11:20 a.m.	Period 3	
11:20 – 12:05 p.m.	Period 4	6th Grade Lunch
12:05 – 12:50 p.m.	Period 5	5th Grade Lunch
12:50 – 1:35 p.m.	Period 6	4th Grade Lunch
1:35 – 2:20 p.m.	Period 7	
2:20 – 3:05 p.m.	Period 8	

Activity Period

An activity period is held from 8:10 – 8:50 a.m. Students entering the building for musical activities must enter through the main entrance and students entering for the physical education intramural program must enter through Door #8.

ACTIVITY	MEETING DAYS
INTRAMURALS – 4 th Grade	A
INTRAMURALS – 5 th Grade	C
INTRAMURALS – 6 th Grade	B
BAND – 4 th Grade	D and S
BAND – 5 th Grade	B and E
BAND – 6 TH Grade	A and C
ORCHESTRA – 4 th Grade	D and S
ORCHESTRA – 5 th Grade	B and E
ORCHESTRA – 6 th Grade	A and C
CHORUS – 5 th and 6 th Grade	D and S

Homeroom Procedures

The homeroom period is five minutes in duration (9:00 a.m. to 9:05 a.m.). During this time:

- Attendance is taken
- Attention is given to school-wide or grade level announcements
- Pledge of Allegiance is recited
- Excuses for absence and dismissal are collected

The homeroom period is an important part of the day during which students prepare themselves for the day as well as complete the activities outlined above. It is a community bonding time. If your child arrives to homeroom after 9:05 a.m., he/she will be marked tardy and will need to sign in at the Health Office.

Absence Procedures

Absence from school for any reason should be reported by telephone on the day of absence before 9:30 a.m. Please **call the Health Office at 336-3030**. An answering machine will take calls prior to the start of the school day. Please give your child's name and the reason for his/her absence.

Following this call, it will be assumed that the student is at home until such time as he/she returns to school. If a pupil is absent and the absence is not reported, the school will attempt to contact the parent/guardian.

On the day of return to school following an absence, **the student must bring a written statement from the parent/guardian** identifying the date(s) of and specific reason for the absence. A similar statement is requested for all instances of tardiness and/or early dismissal.

If a student arrives **after 9:05 a.m.**, they must report to the health office and sign in. Students with appointments during school hours may be excused only upon the written request of their parents/guardians. The request must be specific and must be given to homeroom teachers before school. Students leaving school for early dismissal must report to the health office and sign out. Then, they will be released to an authorized adult (listed on Infinite Campus).

For absences of two or more days, parents may call the school office to obtain homework assignments. The school needs 24-hour notice before the materials are to be picked up. Parents may pick up assignments and materials from the main office from 3:15 – 4:00 p.m. If a student is going to be absent for a long period of time due to a serious illness or injury, parents should contact the student's counselor or classroom teacher(s).

Emergency Closing Information/Infinite Campus Contact Information

Parents/guardians are responsible for submitting a completed emergency closing form each school year, as well as keeping information updated on the Infinite Campus portal, so that we can contact you in case of emergency.

Vacations

Absences for vacations are considered illegal under New York State law. The school/teachers are not responsible for providing assignments or make-up tests a student misses during an illegal absence.

School Telephone

We ask that students refrain from using personal cell phones while on campus. The student phone in the Main Office is available for use on an emergency basis. We ask that children make only necessary phone calls pertaining to school activities during the school day. Plans for going over to a friend's home after school should be made the evening before.

Locks and Lockers

Lockers are the property of the school district. A locker will be assigned to each student at the beginning of the school year. A student is then responsible for:

- keeping his/her own locker clean, inside, and out
- not defacing his/her assigned locker or any other locker
- reporting broken or faulty lockers to homeroom teachers

- There is a \$5 fee for lost or stolen locks

A student shall not keep any item in a school locker that might cause disruption on school property. Locker theft should be reported to the office.

Locks: The district provides a lock to each student so that students can secure their belongings. Students should not share their combinations with other students. Locks should be used to secure lockers at all times.

We strongly urge students to observe these precautions:

- Don't share the combination with anyone other than staff members and parents.
- Snap the lock completely and spin the dial.
- Keep your locker locked at all times!

Bicycles

Please be sure your child knows and follows safety rules when riding their bicycles. Bicycles should be parked in the bike rack next to the main building. **Please note that the school does not lock the bicycle cage and that the school district assumes no liability for bikes parked on school property.** Students must provide their own locks and lock their bicycles.

Lost and Found

The school is not responsible for damage or theft of personal belongings. A student who finds items of value in the school building or on school grounds is required to turn them into the office. Lost items may be claimed before and after school. The Lost and Found is located on shelves outside the cafeteria.

Emergency Drill Procedures

Throughout the year, Rogers School will hold a variety of emergency drills. Staff members will explain the purpose and procedures related to each drill at the beginning of the school year and provide reminders throughout the year.

1. Shelter-in-Place

Shelter-in-Place is used to shelter students and staff inside the building.

2. Hold-in-Place

Hold-in-Place is used to limit movement of students and staff while dealing with short term emergencies.

3. Evacuation

This procedure is used to evacuate students and staff from the building.

4. Lockout

The Lockout is used to secure school buildings and grounds during incidents that pose an imminent concern outside of the school.

5. Lockdown

The Lockdown is used to secure school buildings and grounds during incidents that pose an immediate threat of violence in or around the school.

Emergency Closings

There may be times, due to adverse weather or other emergencies, when it will be necessary to close one or more schools. To inform the community, the district will implement the Media Notification Plan. Using assigned secure codes **we directly contact major television and radio stations** (WROC-8, Spectrum News, WHEC- 10, WHAM-13, WXXI, WHAM, 1180 AM, WXXI, 1370) with details of the situation. If school is closed on successive days, the announcement will be repeated each day.

Should it be necessary to close school during the day, the district will take actions to ensure the safety of children and staff and the Media Notification Plan will be implemented.

Students will be released in accordance with instructions on each child's emergency form.

Parents/guardians and students should review the procedures to be followed if the student arrives at home and an adult is not present. If conditions permit, buses will be available to transport students who regularly ride the bus.

Please review with your children, neighbors, and relatives the plans you have pre-arranged, should an early dismissal or emergency school closing occur. We appreciate your efforts to keep your family's personal contact information up to date throughout the school year as home, work, and cell phone numbers change. It is crucial that parents understand the emergency notification procedures we are using and that you think about how you and your children will respond under these rare circumstances.

Please do not call the school during adverse weather conditions. Outside lines are limited, and the school needs to be able to receive communications. No child will be dismissed without notifying a parent or the authorized adult designated on the Emergency Closing Form.

Field Trips:

Field trips are scheduled by teachers to provide enrichment opportunities for students. Parental permission given in writing is required before participation is permitted. Special approval of the Board of Education is required for trips of long distance or which would entail overnight accommodations.

Visitors:

Visitors to our building shall go directly to the main office prior to conducting business in the building. The District utilizes an electronic visitor management system (Raptor System) in order to ensure the safety and welfare of its students, staff and guests. When any visitor including parents and volunteers wish to enter our building during school hours, he or she must present a valid state or government issued photo ID, such as a valid driver's license. All visitors must wear their visitor's pass while on campus.

Student requests for friends to visit Rogers' classes or to attend social activities will not be honored.

Transportation

Questions about transportation should be directed to the Transportation Office at 336-2992.

Students being bused to Rogers School are scheduled to arrive at approximately 8:45 a.m. and depart at approximately 3:05 p.m.

If there are questions concerning the Urban-Suburban school buses during a snow emergency or at any other time, you may call the Urban Suburban office at 249-7045 or West Irondequoit Transportation at 336-2992.

Breakfast/Lunch Program

For the 2023-2024 school year, the student lunchroom sells a variety of complete lunches. Students may pay daily, or parents may choose to pay for lunches in advance using MY SCHOOL BUCKS located on the district website. Students may bring a lunch from home and supplement it with a la carte items such as milk, cereal, yogurt, bagels, chips, crackers, cheese, etc.

**Extracurricular Activities**

There are a variety of extracurricular activities offered to students at Rogers School, ranging from musical groups to intramural and special interest clubs. Information about these activities is made available to students in homeroom through the announcements as well as flyers posted throughout the building. Students are invited to join any activities that meet their interests. Activities are offered each year. These activities include but are not limited to:

Art Club	Morning Show Club
Builder's Club/Service Club	Newspaper Club
Chess Club	Snow Sports Club
Garden Club	Yearbook Club

SCHOOL SUPPORT AND WELLNESS SERVICES**School Counseling**

The Rogers School Counselors provide services and programs that contribute to the social, emotional, and educational development of each student. All students meet regularly with the counselors through group guidance within the classroom. Topics discussed in group guidance classes include school adjustment, peer relationships, child sexual abuse, drug abuse (including alcohol), problem solving, career awareness, educational planning, and orientation to the next grade. In addition, students may meet with the counselors individually or in small groups as the need arises.

The counselors help students to:

- clarify their self-concept through information about their abilities, achievements, aptitudes, and personal characteristics
- learn how to develop responsibility and to make sound decisions by considering all available information
- learn ways to improve relationships with others
- learn to set and strive toward realistic goals

The counselors also communicate and/or consult with parents and teachers as the need arises.

School Psychologist

School psychologists apply expertise in mental health, learning, and behavior to help children and youth succeed academically, socially, behaviorally, and emotionally. They support students' ability to learn and the teacher's ability to teach through services such as group and individual counseling, conducting psychological evaluations, and functional behavior assessments, and providing consultation to parents and teachers. School psychologists' partner with families, teachers, school administrators, and others to create safe, healthy, and supportive learning environments that strengthen connections between home, school, and the community. Parents who have questions about how the services of the school psychologist might support their child may contact the school psychologist.

School Social Worker

The school social worker interacts with parents and students in a variety of situations. The school social worker helps in obtaining information on a new entrant, gathering a social and developmental history prior to a review by the C.S.E. (Committee on Special Education), and/or assisting in identifying community resources available to the family.

Speech/Language Pathologist

The speech and language pathologist assess identified students' strengths and weaknesses in the areas of sound production, social language, use of learning strategies, as well as the use and understanding of language. The speech and language pathologist supports staff and students directly and/or through consultation. Parents with questions may call the Rogers office to contact the speech/language pathologist.

A.I.S. – Academic Intervention Services

Students identified as needing additional support in reading, writing, and/or math are supported in the A.I.S. program. Placement in A.I.S. is based on test scores, classroom performance, and teacher input. Parents are notified in writing if this extra support is provided to their child.

HEALTH OFFICE SERVICES

The Health Office, located next to the Rogers Main Office on the first floor, is open during the day to support students who become ill or injured at school. No student who is ill or injured should leave the school grounds without first reporting to the Health Office.

Health Screenings:

Students are screened yearly according to NYS guidelines. The screening, based on grade level, includes vision, hearing and scoliosis checks. If there are concerns regarding hearing or vision at any grade level, please contact the Health Office at 336-3030.

Physical Examinations:

New York State law also requires each student to have a physical exam upon entering kindergarten as well as 1st, 3rd, 5th, 7th, 9th and 11th grades or when entering a new school district. We recommend you use your private physician for this exam. If you do not have a private physician, or if documentation of the physical exam is not received, at your request a physical may be provided by our school physician or nurse practitioner.

Immunizations:

When a child enters the school district, parents/guardians are required to provide proof that the student has been properly immunized according to New York State guidelines. Failure to provide proof of immunizations or to obtain the required immunizations is serious and will result in the student being excluded from school until the requirement has been met.

Medication Policy:

Students are not permitted to carry or keep prescription medication or over-the-counter medication in their lockers. Students may be permitted to self-carry medications after an evaluation by the school nurse and with written permission from their physician and parent. If a student requires medications, please contact the Health Office.

*Any medication, including over the counter medication, must be handled through the process outlined below:

1. A written order from the physician indicating the name, dosage, frequency, and route of the prescribed medication.
2. A signed parental permission to administer medication form is required.
3. Medication **MUST** be in the original prescription container labeled by the pharmacy. If it is an over-the-counter medicine, (i.e., Tylenol, cough medicine, etc.) it must be in the original container.
4. Medication **MUST** be delivered to school by a parent/guardian or designated adult.
5. Medication orders **MUST** be renewed at the start of each school year. The order must be dated after July 1st.

If a child has an injury that requires the use of the elevator in school, a written order must be obtained from the student's physician. A written excuse from a physician is also required if a student cannot participate in physical education due to illness or injury.

Accidental Injury Coverage

The school district has contracted with an insurance carrier to provide limited coverage for accidental injury suffered by a student during school, on the way to or from school, and during school-sponsored and supervised activities, including athletics.

Any injury should be reported immediately to the school nurse, teacher, or supervisor in-charge.

STUDENT CONDUCT

Rogers Middle School believes that every child has the right to a safe, orderly, and productive educational experience. We will promote high expectations within a fun and exciting learning environment.

Rogers's students will:

- show respect for other people by demonstrating polite, courteous behavior and language (such as please, thank you, excuse me).
- show respect for other people by avoiding name calling, teasing, or inappropriate language.
- show respect for other people by refraining from inappropriate gestures or physical provocation.
- show respect for everyone's safety by demonstrating self-control.
- show respect for authority by following directions from staff members.

At Rogers School, we C.A.R.E.

Cooperate with all members of the school community

Appreciate and accept each other's differences

Respect ourselves, others, and property

Excel by doing our best, through trying our hardest

Behavior Expectations for All Students:

- Throughout the Day (School wide)
- Show respect and courtesy to all people.
- Behave safely.
- Walk quietly in and around the school.
- Use appropriate language.

Classroom Guidelines:

- Be respectful of other students and all staff
- Treat others as you would like to be treated.
- Follow those directions of all staff.
- Use all books, materials, and equipment appropriately.

Hallway Guidelines:

- Walk at all times.
- Always speak in a low voice so other students will not be disturbed.
- Stay on the right side.
- Stay in line when you are with your class.
- Always have permission to go to the bathroom and return to your room quickly.

Lunch & Recess Guidelines:

- Be kind to others, reach out and make new friends.
- Always talk in a moderate voice.
- If you need help, raise your hand.
- Stay in your seat/activity until dismissed.
- Eat your own lunch only.
- Clean up your area.
- Follow the directions of our lunch and activity monitors.

SCHOOL PROCEDURES

Cell Phones, Electronic Devices, and social media

The responsible use of electronic devices, cell phones and social media before, during and after the school day is critical to promoting healthy decision making and a positive climate and culture at Rogers Middle School. Inappropriate use that includes but is not limited to harassment, bullying, threatening or intimidation of any kind or that creates a disruption to the normal business of the school day will result in school-based consequences to include in-school or out-of-school suspension (s). If the conduct occurs off school grounds and causes or threatens to cause ill will towards a student, the building, or its staff, the conduct will be treated just as if it had occurred at school, and the school administration will impose consequences in accordance with the inappropriate conduct.

Cell phones, smartwatches/watches with calling features, sound producing equipment, cameras, and novelty items such as laser pointers are prohibited for use during the school day in classrooms and/or in halls. Students are discouraged from bringing these types of equipment into school, since the equipment could be damaged or stolen, as well as cause disruption to the instructional day. Teachers may confiscate such items if they are used/worn during school hours. The teachers or principal will return them to students at the end of the day. If a second violation occurs, the equipment will be held until the parent comes and picks the item up in the office. If a third violation occurs, the item will only be returned to a parent, and it will not be allowed to be brought back into school for the remainder of the year.

Please be advised that for all West Irondequoit students in grades 4-8, personal cell phones or watches that function as phones, are to be stored in the student's locker while at school. Students not adhering to this rule will be prompted to return the phone to the locker or have it confiscated for the day. Family support in this matter is greatly appreciated.

Lunchtime Expectations

The cafeteria is a place where students eat lunch in an orderly and relaxed atmosphere. Students typically choose their own tables and then will be expected to remain in their seats for the lunch period. Staff members may change student seating arrangements as needed. Remember these important points:

- Students are expected to stay at their seat and not move from table to table. This helps to develop consistency with the students and staff in regard to establishing daily seating arrangements.
- Disruptive behavior and food throwing will not be tolerated.
- All students seated at a table share the responsibility of maintaining a clean area. Being asked to pick up litter is a reasonable request.
- Saving places or cutting in the serving lines are unfair; students are asked to please wait their turn.
- Students are discouraged from borrowing food or money from other students. In an emergency, see the Cafeteria Supervisor or a staff member for assistance.

Recess Activities

A recess period is scheduled for midday along with each lunch period. Outside recess will be used as often as possible. Students must dress appropriately for the weather. During inclement weather, recess is indoors.

Food, Beverages and Water Bottles

For safety and cleanliness, food and beverages should remain in the cafeteria. Limited consumption of food or beverages is permitted in the classrooms, with teacher permission.

Students may bring water bottles to school to drink clear water throughout the day. Please do not use glass water bottles.

Obscenity

Writing and/or using profane language as well as making obscene gestures is not permitted in school. Likewise, drawing, displaying, and possessing obscene pictures is not allowed.

Snow

Throwing snow or ice on school property or on the way to and from school is not permitted. Students violating this rule may be subject to disciplinary action.

Fire Hazards

Matches, lighters, or other fire hazards are not permitted in school or on school grounds. Students in violation of this rule may be subject to disciplinary action.

Smoking

Students are not permitted to carry or use tobacco, in any form, anywhere in school, on the campus, or on the way to and from school. Board of Education policy states that our schools are tobacco free zones.

Loitering

Students are not to loiter in halls, stairways, or school grounds before or after school. They are not to wait for other students inside the building. At the conclusion of the school day, students are expected to be out of the building by 3:10 p.m.

Bus Rider Expectations

Look both ways before crossing street. Be sure there is no oncoming traffic.

Be at designated bus stop on time – not more than 10 minutes before your scheduled bus arrival time in the morning.

Observe all safety precautions while waiting for the bus:

- Stay on side-walks. Do not stand/wait in the road.
- Do not push, pull, or chase others.
- Avoid trespassing on private property.
- Avoid excessive noise.



Wait until the bus has come to a full stop before entering the roadway to board the bus or leaving your seat to get off the bus.

Take a seat as soon as you board the bus. Do not change seats while the bus is moving.

Conduct yourself properly at all times:

- Demonstrate positive behavior and appropriate behavior.
- Do not throw anything on the bus, out of the bus, or at the bus.
- Do not distract the bus driver while the bus is in motion.
- Keep track of your personal property.
- Eating, drinking of any beverage, and smoking, in any form, are not allowed on the bus.

Note: Warn the driver of approaching danger if you have reason to believe the driver is unaware of such danger. If the bus driver permits open windows, keep your arms and head inside the bus. Listen carefully to and obey the driver at all times. The driver is in charge at all times.

Transportation privileges may be suspended for disregard of the bus rider rules.

Bus Departure – Upon leaving school at the end of the school day, students may quietly socialize in a designated area before entering the bus. Those who behave in an inappropriate manner such as running, chasing, or other types of hard play will jeopardize their bus privileges and be subject to disciplinary action.

Physical Education Expectations

Changing clothes for physical education class is not required.

Sneakers are required to participate in physical education class.

Documentation excusing students from physical education classes is needed by medical personnel

Expectations for Use of Halls and Bathroom

Before School – Students should not enter the building until 8:50 a.m. Exceptions to this rule include morning activities, accessing the district breakfast program in the cafeteria and special permission by a teacher. At 8:50 a.m., students are expected to go to their hall lockers and then proceed to their homeroom where they are to remain. Students are not to loiter in the halls.

Bathroom Conduct – Students may be granted permission to go to the lavatory by a classroom teacher. Appropriate conduct is expected in lavatories at all times.

After School – Students required to meet with a teacher or attend a school activity/meeting after school are to report quickly to their destination. Those staying after school for any reason should make arrangements, in advance, for transportation home.

INAPPROPRIATE BEHAVIOR AND UNLAWFUL ACTIVITIES

Certain activities and behaviors are not only against school rules but are counter to state or federal criminal codes and are, therefore, illegal. Involvement in any of these activities will have severe consequences and may result in suspension.

Theft

Taking or possessing articles that do not belong to you without the knowledge or permission of the owner is illegal. Violators are subject to prosecution.

Sexual Harassment

The West Irondequoit Central School District is committed to creating and maintaining a learning environment which is free of discrimination and intimidation, one in which every employee and student is entitled to be treated with dignity and respect.

Accordingly, the West Irondequoit Central School District strictly prohibits sexual harassment of students by district employees, as well as by other students, on school grounds or in connection with any school related activities or programs. Staff members and/or students who commit acts of sexual harassment

toward West Irondequoit students may be disciplined for their misconduct. Sexual harassment is defined as unwelcome verbal, symbolic, or physical conduct of a sexual nature.

Firecrackers/Fireworks

Explosive devices used as noisemakers are disruptive, dangerous, and illegal. Possession or use while on school property is prohibited.

Weapons/Explosives

A student shall not use or possess any weapons or explosives on school premises. Any knife is considered a weapon.

The policy adopted by the West Irondequoit School District Board of Education is as follows:

No person may have in his/her possession any weapon including firearms on school grounds, in any District building, on a school bus or District vehicle, or any school sponsored activity or setting under the control and supervision of the district. This prohibition shall include, but not limited to any of the objects or instruments referred to in Section 265.01 of the New York State Penal Law; any air gun, spring-gun or other instrument or weapon in which the propelling force is a spring, air, piston or Co2 cartridge; and any object that could reasonably be considered a weapon or a facsimile of a weapon.

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

In general, the children respond positively when a person in charge addresses student misbehavior. In cases of severe or repeated misbehavior such as fighting, theft, or defying authority, students will be referred to an administrator.

Actions for continued or severe misbehavior could be one or more of the following:

- Restorative meetings and supports
- Conferences with teachers, counselors, and administrators
- Arrange to keep the child after school
- Parents/guardians notified in writing of offense and consequence
- Phone call to parents/guardians (infractions needing parents/guardians' immediate attention)
- Replace/restore damaged property
- Suspend from certain school activities
- Temporary removal from classroom setting
- In-school suspension
- Out-of-school suspension
- Follow-up with school counselor, psychologist, or social worker
- Community service (help around the school)
- In all our dealings with student behavior, we strive to preserve the child's dignity. It is important that school personnel and parents work closely together to help children learn appropriate modes of behavior.

West Irondequoit School District Code of Conduct

In compliance with the New York State *Project SAVE* legislation, the purpose of the *Code* is to assure the orderly functioning of our schools, the safety of all persons involved with our schools, and the security of school property. The *Code* governs the conduct of all persons, including students, on school grounds and at school functions. The *Code* describes appropriate conduct, prohibited conduct, responses to violations, and other

related issues. It seeks to establish and maintain an atmosphere of mutual respect, self-restraint, civility, and trust.

The Code of Conduct includes district-wide information and expectations. Please review this document for further information.

ACADEMIC INFORMATION

Homework – Homework is an effective aid to learning and is assigned for the following reasons:

- To reinforce skills learned in the classroom
- To provide independent practice
- To complete work not finished in the classroom
- To make up work missed due to absence
- To develop self-discipline, responsibility, and organizational skills
- To allow sufficient time for creative projects



Grade Level	Days Per Week	Average Amount of Homework
Fourth	3-4	20-30 minutes
Fifth	Daily	45-60 minutes
Sixth	Daily	45-60 minutes
All Grades	Daily	15-20 minutes of reading for pleasure*

If there is no written work, students should review material or study ahead for quizzes and tests. Silent, sustained reading in a book of choice is also an alternative. * A child is never too old to be read to!

Study Skills and Habits

Study habits and skills that have proven to be effective include:

1. Use a planner for assignments. Each child is given a Rogers Student Planner on the first day of school. If a child loses his/her planner, replacements are available at the Main Office for \$5.00.
2. Organizing all materials and supplies needed for assignments.
3. Setting up a study schedule with appropriate breaks to avoid fatigue.
4. Studying material daily in small segments rather than waiting until the day before a test.
5. Requesting assistance from the teacher or additional staff

Report Cards

We operate using a four-marking period schedule. At the conclusion of each marking period, report cards will be generated by teachers.

Honor Roll (grades 5 & 6)

In order to promote scholarship and recognize high achievement, students may receive recognition as an honor roll recipient. All fifth and sixth grade students are eligible.

Criteria for the Honor Roll:

- Students must achieve a grade average of 85% or above.
- Students who receive an “D, F, N or U” for effort in any subject will not be considered for the Honor Roll.



Effort Recognition (grades 5 & 6)

Students who consistently put forth outstanding effort in meeting their academic goals are recognized each quarter with a listing in the Rogers newsletter. In order to receive Effort Recognition, a student must receive four “Os” (outstanding effort) and no “Ns” (need to improve) on his/her report card.